

Creative Problem Solving

Arizona HOSA EVENT GUIDELINES

Team Event - 2-6 Members

THIS EVENT HAS AN ONLINE TEST
 ASK YOUR LOCAL ADVISOR FOR SPECIFIC TESTING DATE AND INFORMATION

This supplement is written exclusively for Arizona HOSA Events.
 For full details refer to the Official Event Guidelines

Conference	Available	Required Upload Deadline	Details at a Glance
Regional Leadership Conference	NO	N/A	N/A
Online Test	YES	NONE	During the testing window, competitors will take an Online Test at their site. The team test score average from Round One will be used to qualify the team for Round Two. The teams progressing to Round Two will be seeded according to their scores in Round One. A tiebreaker is determined by ten (10) pre-selected questions. The test is only used to advance teams to Round Two and is NOT part of the final score.
State Leadership Conference	YES	NONE	Competitors will compete following the <u>ROUND 2</u> Guidelines. Top scores will advance to ILC.
International Leadership Conference	YES	NONE	Competitors will compete in Round 1 - top scores will advance and compete in Round 2.

Dress Code: Competitors must be in official HOSA uniform or in proper business attire. Bonus points will be awarded for proper dress in Round One. All team members must be properly dressed to receive the bonus points. Teams who are not dressed appropriately for Round Two may not be allowed to compete.

Competitors MUST bring to STATE AND INTERNATIONAL Leadership Conference:

- A photo ID
- Two #2 lead pencils (not mechanical) with an eraser for both rounds

AzHOSA will provide additional equipment and materials not listed above to complete the skill(s) chosen. Some steps may require the competitor to verbalize the process based on resource availability and the event's space.

Regional Leadership Conference Event Flow (see official guidelines for more information):

This event is NOT held at the Regional Leadership Conferences

Online Testing Event Flow (See Round 1 in Official Guidelines for the test plan)

1. Meet with your local advisor to register for the Online Test portion
 - a. Advisors must also arrange for a Proctor and register them as well as a Proctor*
2. Arrange a date, time, and location with your advisor and proctor to take the exam during the testing window**
3. 50 question exam is given on a computer at your school
 - a. 60-minute time limit from when you log in and press start
 - b. Access information will only be sent to registered proctors
 - c. The team test score average from Round One will be used to qualify the team for the Round Two presentation.
4. All team members will test individually and at the same time - there should be no communication between teammates during the exam.
5. Advisors will be notified of the qualifiers who will advance to the state leadership conference in a reasonable amount of time.
6. If you qualified for this event - register for the State Leadership Conference
7. If you did not qualify for this event - choose a new event to attend the State Leadership Conference for

State Leadership Conference Event Flow (see Round 2 in the Official Guidelines for more information):

1. Competitors will arrive at the State Leadership Conference and Check - In at the event room with the Event Manager.
2. Each Competitor will provide a photo ID to the Event Manager during check-in
3. **Round TWO** guidelines from the official event guidelines should be followed
 - a. The problem is considered a secret topic.
 - b. A sample of the secret topic can be found [here](#). Each team will be asked to solve the same problem. Professional ethics demand that competitors DO NOT discuss or reveal the secret topic until after the event has concluded. Competitors who violate this ethical standard will be penalized per the [GRRs](#).
4. Resources about the secret topic may be provided to teams for use during their 30-minute preparation time (such as data, supporting research, etc.).
 - a. Materials allowed in preparation room:
 - i. HOSA will provide index cards for taking notes.
 - ii. HOSA will provide flip chart paper and markers for preparing solution materials.
 - b. Materials NOT allowed in preparation room:
 - i. Anything, except pencils, required for evaluations.
5. The section leader will announce when teams have five (5) minutes and one (1) minute remaining in the preparation room. At the one-minute mark the event staff will announce, "You have one minute remaining. Please conclude your preparation, gather your materials, and prepare to be escorted to the presentation room."
6. At the conclusion of the 30-minute preparation time, teams will be escorted to another room for their oral presentation.
 - a. Materials allowed in the oral presentation room:
 - i. Index cards the team prepared as notes in the preparation room.
 - ii. Flip Chart paper the team prepared to support their solution in the preparation room.
 - iii. Pencils, required for evaluations.
 - b. Materials NOT allowed in the oral presentation room:
 - i. Extra paper, markers, or any other materials.
7. Teams will be allowed a maximum of eight (8) minutes for their oral presentation of a solution to the secret problem. The timekeeper shall present a flash card advising the competitors when there is one (1) minute remaining. Time will be stopped at the end of eight (8) minutes.
8. All team members must take an active role in the presentation.

9. Competitors should complete the event survey and leave the competition area.

International Leadership Conference Event Flow - SEE OFFICIAL GUIDELINES FOR ALL INFORMATION

Frequently Asked Questions

1. Can I bring any resources into the competition?
 - a. No, you may only bring what is listed above - all study materials must remain outside of the competition room.
2. I missed my online test at my school, can I still show up and compete?
 - a. No, students will only be given appointment times if they compete in the online test portion.
3. Will I be competing against post-secondary students?
 - a. No, post-secondary students may have the same scenarios and skills but the scores are tallied separately and not ranked amongst the secondary students.
4. Will the OLT score be added to the Round 2 Skills Score at SLC?
 - a. Yes, the team test score average will be added to the presentation score to determine final results. In case of a tie, the highest average test score will be used to determine the rank.
5. I forgot my supplies, can I still compete?
 - a. Yes, see if there are any students from other chapters willing to share their supplies. If you still cannot find anyone who will share, come and compete while verbalizing the steps in the skills.
6. Are the skills at SLC the same ones chosen for ILC?
 - a. Not necessarily, different competitive event teams select the skills for the various levels of competition. You may get the same skill at each level.
7. Do the scores carry over from SLC to ILC?
 - a. No, the scores do not carry on to the next round

*Proctors MUST not be current HOSA Advisors for ANY Chapter. They must sign the confidentiality agreement form, submit it to Arizona HOSA, and register in the HOSA Registration System as a Proctor PRIOR to any Online Testing information being released. Online Testing Information for Advisors can be found on the [Arizona HOSA Online Testing webpage](#).

** Arizona HOSA establishes The Online Testing Window, which is posted on the Arizona HOSA Calendar of Events Page. All testing must be completed within this time frame to be eligible for the State Leadership Conference.