

# Health Education

## Arizona HOSA Event Guidelines Supplement

### Team Size: 2-6

### THIS EVENT HAS A REQUIRED UPLOAD

Please see deadlines for required uploads

This supplement is written exclusively for Arizona HOSA Events.  
For full details refer to the Official Event Guidelines

| Conference                                 | Available | Required Upload Deadline       | Details at a Glance   |
|--|-----------|--------------------------------|---|
| <b>Regional Leadership Conference</b>      | YES       | CLOSE OF REGISTRATION          | Uploaded materials will be pre-judged and that score will be ADDED into the competitors presentation score at Regionals. Top scores will advance to SLC.  |
| <b>Online Test</b>                         | NO        | N/A                            | N/A   |
| <b>State Leadership Conference</b>         | YES       | CLOSE OF REGISTRATION          | Competitors will REUPLOAD their required documents. The uploaded materials will be prejudged and that score will be ADDED into the competitors presentation score at SLC. Top scores will advance to ILC. |
| <b>International Leadership Conference</b> | YES       | May 15, 2025<br>9PM local time | Competitors will upload the required documents. The uploaded materials will be prejudged. Failure to upload will result in NO APPOINTMENT TIME for the presentation at ILC.                               |

#### Required Digital Upload Documents:

- a. Portfolio – as one combined pdf file.

A minimum of one team member is required to upload the portfolio. Competitors must upload by the deadline above for each conference - Regionals, State and ILC. For Regionals and State - failure to upload the documents by the deadline will result in a score of 0 for the pre-judged component of the rubric (Section A from the Official HOSA Guidelines Scoring Rubric). All registered competitors will be given an appointment time at Regionals and State Conference.

Failure to upload the required documents by the ILC deadline (if qualified) will result in the competitor NOT being scheduled for an appointment time.

**Dress Code:** Competitors may wear official HOSA uniform, proper business attire, costumes, or any attire appropriate to the presentation for both regionals and state. There will not be dress bonus points since attire will vary significantly as appropriate to the team's presentation. For full details see the [HOSA Dress Code Appendix D](#).

**Competitors MUST bring to REGIONALS, STATE, AND INTERNATIONAL Leadership Conference:**

1. Photo ID
2. #2 lead pencils (NOT mechanical) with eraser.
3. Portfolio (optional)
4. Notes on index cards or in electronic format for use during the presentation (optional)

**Regional Leadership Conference Event Flow (see official guidelines for rubric and more information):**

1. Competitors will arrive at Regional Leadership Conference and Check - In at the event room with the Event Manager.
2. Each Competitor will provide a photo ID to the Event Manager during check-in
3. Event staff will provide the competitor with their scheduled appointment time
  - a. Competitor should stay at the event room until assigned time in case the event runs early
4. Event staff will bring the competitors into the event room at the time of their presentation
5. The competitors should follow the event guidelines for the **Competitive Process - The Presentation** per the official event guidelines
  - a. Time Limit: Maximum time is five (5) minutes
    - i. One (1) minute warning will be provided by the timekeeper
6. Competitor should complete the event survey and leave the competition area

**State Leadership Conference Event Flow (see official guidelines for rubric and more information):**

1. Competitors will arrive at the State Leadership Conference and Check - In at the event room with the Event Manager at the START of the posted event time frame.
2. Competitors will provide a photo ID to the Event Manager during check-in
3. Event staff will provide the competitor with their scheduled appointment time
  - a. Competitors should stay at the event room until assigned time in case the event runs early
4. Event staff will bring the competitors into the event room at the time of their presentation
5. The competitors should follow the event guidelines for the **Competitive Process - The Presentation** per the official event guidelines
  - a. Time Limit: Maximum time is five (5) minutes
    - i. One (1) minute warning will be provided by the timekeeper
6. Competitor should complete the event survey and leave the competition area

**International Leadership Conference Event Flow - SEE OFFICIAL GUIDELINES FOR ALL INFORMATION**

**Frequently Asked Questions**

1. I forgot to upload the portfolio, can I submit it for judging at the conference?
  - a. NO - nothing may be handed to the judges during this event. For Regionals and State Leadership Conference ONLY you will still receive an appointment time to compete.
2. I would like to make changes to my portfolio between Regionals and State - is this allowed?
  - a. Yes - competitors may change their uploaded documents between conferences for any reason. Be sure to submit by the established deadline for each conference as the links are unique and so are the judging rounds.
3. Will my score from Regionals be added to my score I get at State?
  - a. No - each event is judged independently of the previous one. This is why it is so important to reupload the required digital materials by the deadline for each conference.
4. I forgot to upload by the deadline. Will I still get an appointment time to compete?

- a. Regional Leadership Conference - YES; but you will receive a 0 score on part A on the score sheet.
- b. State Leadership Conference - YES; but you will receive a 0 score on part A on the score sheet.
- c. International Leadership Conference - NO