

## Resume

**Name:** Edly Montoya Valdez

### **Education:**

#### **High School Senior at Paradise Valley High School**

Have maintained a 4.0 gpa all 4 years and have been in honor classes.

#### **Paradise Valley Community College**

Have earned 18 college credits through the ACE program and 16 through Dual enrollment and Rio Salado

#### **West-Mec One year Medical Assisting Program**

Expected registered medical assistant and certified phlebotomy technician by July 2022

### **Volunteering:**

- **Feed my starving children-** Helped save lives by packaging food for third world countries
- **Church events-** constantly volunteered at church events such as food nights, and helped out in donation drives etc.
- **Feeding the homeless-** Donate canned foods
- **Blood drives-** Helped out and recruited people for 4 vitalant blood drives
- **Tales for kids-** Event to promote literacy and reading through fun activities
- **Salvation Army Holiday Food Event-** Packaged food for those in need of food for the holidays
- **Harvest Compassion center-** Helped distribute food for those in need
- **Kangaroo camp-** assisted in the camp for children who have lost loved ones
- **Christmas operation-** Donated gifts for children all over the world
- **Assisting Coach Volleyball through NYS league**
- **Participated in community outreach through various open houses, visits to elementary schools and presentations for the school district**

### **Extracurricular Activities/Work:**

- **Hosa** (2 years as Vice President for 2 different HOSA chapters, placed 10th for state for human growth and development (2020) and 2nd in the region for health career display)  
(2 different chapters)
- **Key Club** (Vice President for 2 years and President for 1, community service based club)
- **Deca** (Secretary for 1 year - marketing)
- **NHS** (member for 3 years)
- **L.E.A.D** (cultural education and diversity 1 year)
- **Volleyball** (4 years)
- **Track and Field** (2 years)
- **Work at Cupbop** a korean bbq in a cup (been shift lead for the 7 months that I have worked there)

### **Skills/Academic Achievement**

- Been on the principles list all 4 years of high school
- Have earned a total of 34 college credits
- Award for academic excellence
- CPR certified
- Fluently speaks spanish
- Leadership skills
- Communicating skills
- Time management
- Organization
- Communciative
- Team player
- Adaptability
- Open-minded
- Hospitality
- Presented at district board
- Expected Barbara James service award