

Family Medicine Physician Arizona HOSA EVENT GUIDELINES Individual Event

THIS EVENT HAS A REQUIRED UPLOAD FOR EACH CONFERENCE
 Lnk will automatically send via email from HOSA Registration System after registered by Advisor

This supplement is written exclusively for Arizona HOSA Events.
 For full details refer to the Official Event Guidelines

Conference	Available	Required Upload Deadline	Details at a Glance
Regional Leadership Conference	YES	END OF REGISTRATION	Uploaded materials will be pre-judged and that score will be ADDED into the competitors presentation score at Regionals. Top scores will advance to SLC.
Online Test	NO	N/A	N/A
State Leadership Conference	YES	CLOSE OF REGISTRATION	Competitors will REUPLOAD their required documents. The uploaded materials will be prejudged and that score will be ADDED into the competitors presentation score at SLC. Top scores will advance to ILC.
International Leadership Conference	YES	May 15, 2025 9:00 pm local time	Competitors will upload the required documents. The uploaded documents will be prejudged. Failure to upload will result in NO APPOINTMENT TIME for the interview at ILC.

Required Digital Upload Documents:

- a. Interview Verification Form

Competitors must upload by the deadline above for each conference - Regionals, State and ILC. For Regionals and State - failure to upload the documents by the deadline will result in a score of 0 for the pre-judged component of the rubric. All registered competitors will be given an appointment time at Regionals and State Conference.

Failure to upload the required documents by the ILC deadline (if qualified) will result in the competitor NOT being scheduled for an appointment time.

Dress Code: Competitors must be in official HOSA uniform or in proper business attire. For full details see the [HOSA Dress Code Appendix D](#).

Competitors MUST bring to REGIONALS, STATE, and INTERNATIONAL Leadership Conference:

1. Photo ID
2. Interview Verification Form-digitally submitted as one pdf file
3. Index cards or electronic notecards (optional)
4. Any battery operated presentation aids/tools needed to support the presentation

5. Two #2 pencils(not mechanical)

AzHOSA will provide the following:

- 1 table for the presentation

Regional Leadership Conference Event Flow (see official guidelines for rubric and more information):

1. Competitors will arrive at Regional Leadership Conference and Check - In at the event room with the Event Manager at the START of the posted event time frame.
2. Each Competitor will provide a photo ID to the Event Manager during check-in
3. Event staff will provide the competitor with their scheduled appointment time
 - a. Competitor should stay at the event room until assigned time in case the event runs early
4. Event staff will bring the competitors into the event room at the time of their presentation
5. Event staff will introduce the competitor to the judges and competitor should shake hands with the judges
6. Competitors will have 1 minute to set up their presentation
7. The presentation will last for a MAXIMUM of nine (9) minutes (a 1 minute warning will be given)
 - a. To begin the presentation for judges, the competitor should state:
 - i. who they interviewed
 - ii. when the interviews took place
 - iii. when and where the peer presentation was given
 1. i.e.: I interviewed Dr. Theljewa Wilson at HOSA Family Health on March 1.
 - a. I interviewed Emily Alvarez, Medical Student at University of Washington on March 2.
 - b. I presented this content to my HOSA Chapter on April 3.
 - b. This gives verification for judges of the interviews and peer-to-peer presentation.
 - i. Note* Competitors only need to state items #26a in the presentation to judges. This information does not need to be included in the peer-to-peer presentation.
 - c. The remaining time will be reserved for the actual presentation that was given to the competitor's peers – not to exceed nine (9) total minutes for everything.
8. Competitors should shake hands with the judges at the end again and leave the competition room.
9. Competitor should complete the event survey and leave the competition area

State Leadership Conference Event Flow (see official guidelines for rubric and more information):

1. Competitors will arrive at State Leadership Conference and Check - In at the event room with the Event Manager at the START of the posted event time frame.
2. Each Competitor will provide a photo ID to the Event Manager during check-in
3. Event staff will provide the competitor with their scheduled appointment time
 - a. Competitor should stay at the event room until assigned time in case the event runs early
4. Event staff will bring the competitors into the event room at the time of their presentation
5. Event staff will introduce the competitor to the judges and competitor should shake hands with the judges
6. Competitors will have 1 minute to set up their presentation
7. The presentation will last for a MAXIMUM of nine (9) minutes (a 1 minute warning will be given)
 - a. To begin the presentation for judges, the competitor should state:
 - i. who they interviewed
 - ii. when the interviews took place
 - iii. when and where the peer presentation was given
 1. i.e.: I interviewed Dr. Theljewa Wilson at HOSA Family Health on March 1.

- a. I interviewed Emily Alvarez, Medical Student at University of Washington on March 2.
 - b. I presented this content to my HOSA Chapter on April 3.
 - b. This gives verification for judges of the interviews and peer-to-peer presentation.
 - i. Note* Competitors only need to state items #26a in the presentation to judges. This information does not need to be included in the peer-to-peer presentation.
 - c. The remaining time will be reserved for the actual presentation that was given to the competitor's peers – not to exceed nine (9) total minutes for everything.
8. Competitors should shake hands with the judges at the end again and leave the competition room.
 9. Competitor should complete the event survey and leave the competition area

International Leadership Conference Event Flow - SEE OFFICIAL GUIDELINES FOR ALL INFORMATION

Frequently Asked Questions

1. I forgot to upload my Interview verification form, can I submit it for judging at the conference?
 - a. NO - nothing may be handed to the judges during this event. For Regionals and State Leadership Conference ONLY you will still receive an appointment time to compete.
2. Will my score from Regionals be added to my score I get at State?
 - a. No - each event is judged independently of the previous one. This is why it is so important to reupload the required digital materials by the deadline for each conference.
3. I forgot to upload by the deadline. Will I still get an appointment time to compete?
 - a. Regional Leadership Conference - YES; but you will receive a 0 score on parts that are prejudged on the rubric
 - b. State Leadership Conference - YES; but you will receive a 0 score on parts that are prejudged on the rubric
 - c. International Leadership Conference - NO